Dear Resident

The council has received a number of complaints from residents about parking issues within the Surrenden area.

In November 2018, the Environment Transport & Sustainability Committee agreed to write to all residents and businesses in this area to find out if there is general support for a resident parking scheme and if so, what days and hours of operation may be preferred.

If replies to this initial consultation show support for a resident parking scheme we will carry out a further consultation with information on a detailed design. This will provide a further opportunity to comment upon the proposals.

Overleaf is a selection of ‘frequently asked questions’ including a map of the consultation area.

Please complete the questionnaire by filling in the enclosed form and returning it by 17th February 2020 using the pre-paid envelope. No stamp required. Alternatively, the questionnaire can be completed online at www.brighton-hove.gov.uk/surrendenarea

If you have any questions about this consultation please contact the Parking Infrastructure Team on 01273 292387 or e-mail: parking.consultation@brighton-hove.gov.uk

Yours faithfully

Mark Prior
Assistant Director City Transport

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**Questionnaire**

Q1 **Would you like a parking scheme?**

- [ ] Yes, I would like a parking scheme and to see a detailed design
- [ ] No, I do not want a parking scheme

Q2 **If a parking scheme were to be introduced, please tell us the options you would prefer?**

- [ ] Option 1 – Full Scheme: Restricted parking 9am – 8pm
- [ ] Option 2 – Light Touch Scheme: Restricted parking for two separate one hour periods during the day

Q3 **If a parking scheme were to be introduced, please tell us your preference for either a Monday to Friday (5 day) or Monday to Sunday (7 day) scheme.**

- [ ] Monday to Friday (permits would not be required for the weekend).
- [ ] Monday to Sunday (permits required every day)

Name

Address

Postcode

*Please note your address is required to prevent multiple submissions of forms by single persons and to assist us in analysing the results. All information received will be treated in the strictest confidence. One submission only is permitted from each household, so please do discuss this amongst yourselves to ensure that the returned questionnaire reflects the views of the occupants.

Thank you for your time in completing this questionnaire.

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**Privacy Notice**

The council is the data controller for purposes of the Data Protection Act (1998) and EU General Data Protection Regulation as of May 2018 and is registered as a data controller with the Information Commissioner’s Office (ICO) under registration number Z5840053.

Brighton & Hove City Council is committed to protecting your personal information. As a data controller we have a responsibility to make sure you know why and how your personal information is being collected in accordance with relevant data protection law.

- We are collecting your data for the purpose of delivering consultations to residents and citizens around new parking proposals.
- Any personal information we process on you will be done so in line with the public interest. Residents have a right to comment on local consultations led by their local council.

Your comments contribute to the consultation process and any personal information we process is done so to assist with meeting this public interest.

- Your data will be held until a final decision on the way forward for a residents parking scheme has been reached by the Environment, Transport and Sustainability Committee.
- Your information will not be shared with anyone else
- You have rights around the information we hold on you, if you would like to discuss this further please contact our Data Protection Officer Team on 01273 295959 or data.protection@brighton-hove.gov.uk
- If you have any questions around Data Protection or wish to make a complaint, please contact the Information Commissioner’s Office on 0303 123 1113.

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Yours faithfully

Mark Prior
Assistant Director City Transport
Frequently Asked Questions

What are the options available?

Full scheme (option 1)
Times of restriction for the scheme would be 9am to 8pm, 5 or 7 days a week. The scheme could include some shared parking that would allow a pay and display/pay by phone option. The scheme could also include some exclusive parking outside shops and services that would also allow a pay and display/pay by phone option.

Light touch scheme (option 2)
A light touch scheme means that the times of restriction would be limited to two separate hours during the day, 5 or 7 days a week. Visitors to your home would only require a visitor’s permit to park during these times. The scheme could include some free limited waiting / parking outside shops and services.

Why is there no enforcement proposed after 8pm?
Our core enforcement hours end at 8pm. Enforcement of restrictions such as parking on double yellow lines can be reported by calling 0345 603 5469 (option 2).

Could the area being consulted be reduced in size?
The council will consider all responses. If roads on the edge of the proposed area reject a scheme, or just a certain area is in favour, then a smaller scheme may be considered.

We would, however, take into account the design and geography of the scheme and consider a natural boundary where possible. When making your decision it is important to think about the whole area.

Who would qualify for permits?
Households within the scheme, which do not have their own off-street parking, would qualify for one parking permit. The availability of additional permits would depend upon overall demand.
Households within the scheme with their own off-street parking may apply for a parking permit, but the council cannot guarantee that they will qualify if demand in the area is high.

What is a detailed design?
A detailed design is a plan showing the location and types of parking bays, no waiting restrictions (single/double yellow lines) and no stopping restrictions (school entrance zig zags & bus stops) proposed within each road.

Where will double yellow lines apply?
Double yellow lines will apply at junctions, tactile pedestrian crossing points and legally constructed ‘dropped kerbs’ where vehicles cross the pavement to access a driveway or hardstand. Double yellow lines will also apply where the road is too narrow for parking on both sides. This will allow for clear movement of traffic and ensure access for emergency service vehicles.

Can we still opt out after seeing a detailed design?
Yes, this initial consultation is purely to assess which option(s) we could present to you within a detailed design. There will also be a “no scheme” option.

When could we see a detailed design?
The results from this consultation will be presented to the Environment, Transport & Sustainability Committee on 17 March 2020. If there is support for a scheme a further detailed design consultation would take place in summer 2020.

How will the hours of restriction for the lighter touch schemes be decided?
Hours of operation will be co-ordinated with other zones in the city in order to maximise existing enforcement resources.

Parking charges as of April 2019 can be viewed at: www.brighton-hove.gov.uk/resident-permit-prices